



MO WING SUPPLEMENT 1

CAPR 35-1

03 April 2009

Personnel Procedures

ASSIGNMENT AND DUTY STATUS

CAPR 35-1 dated 18 March 2009 is supplemented as follows:

1-3.b. On 15 January of each year, each unit will submit to Wing HQ a copy of the unit's personnel authorization using the format in CAPR 10-3, figure 4 for their officers or a copy of their unit duty position report from eServices signed by the unit commander. Upon changing officers, the unit will submit to Wing HQ one copy of CAPF 2a designating the new officer.

2-2b.(3). A copy of the CAP Form 2a placing a member on suspended status will be immediately forwarded to Wing HQ/CC.

Handwritten signature of Mary C. Fuller in cursive.

MARY C. FULLER, Lt Col, CAP
Administrative Officer

Handwritten signature of John A. Mais in cursive.

JOHN A. MAIS, Colonel, CAP
Commander