

Personnel Procedures

ASSIGNMENT AND DUTY STATUS

CAPR 35-1, 1 December 1994, is supplemented as follows:

3. In January of each year, each unit will submit to Wing HQ a copy of the unit's personnel authorization for their officers. Upon changing officers the unit will submit to Wing HQ one copy of CAPF 2a designating the new officer. Include in the remarks section the home address, home/work/fax phone numbers, and e-mail address.

6a(2). A copy of the CAP Form 2a placing a member on suspended status will be immediately forwarded to Wing Headquarters/CC.



ANNE D. PRICE, Lt. Col, CAP
Administrative Officer



JOE E CASLER, Colonel, CAP
Commander